

RECORD OF PROCEEDINGS

Minutes of Regular Meeting
Educational Service Center of Lorain County Governing Board

Held: Elyria, Ohio

Date: April 21, 2015

CALL TO ORDER

The Educational Service Center of Lorain County Governing Board held its Regular Meeting on Tuesday, April 21, 2015. The meeting was called to order by Mr. Sero at 4:00 P.M.

Roll Call: Kalina-yes; Maldonado-yes; Sero-yes; Von Gunten-yes
Absent: None
Motion Carried

HEARING FROM THE PUBLIC

None.

BOARD MEMBER REPORTS: 15-21

Appoint Board Member James Barnhart to fill the unexpired term through December 31, 2015 of David Zunis and authorize the treasurer to notify the Lorain County Board of Elections of the appointment.

Judy Maldonado moved, seconded by Lois Von Gunten that foregoing recommendation be approved.

Roll Call: Kalina-yes; Maldonado-yes; Sero-yes; Von Gunten-yes
Motion Carried

The Oath of Office is administered by the Treasurer to James Barnhart, the newly appointed Board Member of the Educational Service Center of Lorain County Governing Board.

TREASURER'S REPORT

Mrs. Orseno updated the board on the condition of funds, receipts versus expenditures and investments.

TREASURER'S RECOMMENDATIONS: 15-22

1. It is recommended that the Board approve:

- a. Minutes of the regular meeting of the Board held on March 17, 2015.
- b. Financial Report and Condition of Funds for March, 2015 as reviewed and read.
- c. Payment of March bills as described in the computer printout sheets.
- d. Investments as reviewed and read.
- e. Accept and appropriate the Third Grade Reading Guarantee Proactive Support Grant (506-9015), in the amount of \$78,000, effective April 6 - June 30, 2015.
- f. Accept and appropriate the Early Learning Challenge Grant (599-9015), in the amount of \$28,000, effective April 14 - June 30, 2015.

Ken Kalina moved, seconded by Judy Maldonado that foregoing recommendations be approved.

Roll Call: Barnhart-abstain; Kalina-yes; Maldonado-yes; Sero-yes;
Von Gunten-yes
Motion Carried

SUPERINTENDENT'S REPORT

- Personnel
- Client Survey
- State Budget Update

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Regular Meeting

Educational Service Center of Lorain County Governing Board

Held: Elyria, Ohio

Date: April 21, 2015

SUPERINTENDENT'S RECOMMENDATIONS:

1. BOARD POLICY: 15-23

To adopt/delete the following revised Board Policies:

- | | |
|---------------------|--|
| Delete Policy 5114 | Foreign Exchange Students |
| Revised Policy 5350 | Student Suicide |
| Revised Policy 8390 | Animals on Educational Service Center Property |
| Revised Policy 8400 | School Safety |


Judy Maldonado moved, seconded by Lois Von Gunten that foregoing recommendations be approved.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Sero-yes; Von Gunten-yes
Motion Carried

2. GENERAL: 15-24

- To approve a contract with the Avon Lake City Schools for the purpose of providing Social Studies Professional Development in June, 2015 at a cost of \$1,700.
- To approve all multi-agreement contracts as submitted from participating districts.
- To authorize the Treasurer to increase the daily rate charged to districts for students in the Detention Home, Stepping Stone and Turning Point to \$55 per day, effective July 1, 2015.
- To approve an agreement to facilitate a Superintendent's Search for Wellington Exempted Village Schools at a cost of \$2,500.
- To approve an agreement to facilitate a Superintendent's Search for Firelands Local Schools at a cost of \$2,500.
- To approve an agreement to facilitate a Treasurer's Search for Wellington Exempted Village Schools at a cost of \$2,500.
- To approve the 2015-2016 school calendar for the Lorain County Academy:

218 North Pleasant Street
Oberlin, OH 44074



Phone: 440.775.0276 Fax: 440.774.9027
Website: loraincountyacademy.org

AUGUST				
M	T	W	TH	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

SEPTEMBER				
M	T	W	TH	F
1	2	3	4	
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

OCTOBER				
M	T	W	TH	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

NOVEMBER				
M	T	W	TH	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

DECEMBER				
M	T	W	TH	F
1	2	3	4	
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

JANUARY				
M	T	W	TH	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

Aug. 3rd: Office Staff's 1st day
Aug. 19th: Teacher's 1st day
Aug. 26th: Student's 1st day
Sept. 7th: Labor Day
Sept. 18th: Professional Development
Sept. 21st: Picture Day
Sept. 25th: 1st qtr. Interim Reports
Oct. 16th: NEOEA Day
Nov. 23rd: 2nd qtr. Report Cards
Oct. 20th: Picture Retake Day
Nov. 24th: Conferences
Nov. 25th-27th: Closed
Dec. 4th: 2nd qtr. Interims
Dec. 21st thru Dec. 31st: Winter Break
Jan. 1st: New Year's Day
Jan. 15th: PD & Staff Report Cards
Jan. 18th: M. L. King Jr. Day
Feb. 12th: Professional Development
Feb. 15th: President's Day
Feb. 19th: 3rd qtr. Interim Reports
March 11th: Professional Development
March 13th: 3rd qtr. Report Cards
March 25th: Good Friday
March 28th-April 1st: Spring Break
April 22nd: Professional Development
April 29th: 4th qtr. Interim Reports
May 5th: Professional Development
May 19th & 20th: Transition Meetings
May 30th: Memorial Day
June 3rd: Student's last day
June 7th: Teacher's last day
June 13th: Office Staff's last day

08/26-10/23: 1st Qrt
10/26-01/15: 2nd Qrt
01/18-03/18: 3rd Qrt
03/21-05/03: 4th Qrt

= No classes for Students
= LCA is closed

FEBRUARY				
M	T	W	TH	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29				

MARCH				
M	T	W	TH	F
1	2	3	4	
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

APRIL				
M	T	W	TH	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

MAY				
M	T	W	TH	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

JUNE				
M	T	W	TH	F
				1
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

2015-2016 School Year Calendar

As of 04/06/15

RECORD OF PROCEEDINGS

Minutes of

Regular Meeting

Educational Service Center of Lorain County Governing Board

Held: Elyria, Ohio

Date: April 21, 2015

- h. To approve the 2015-2016 school calendar for the Lorain County Court Residential Facilities Education Program:

**Lorain County Juvenile Court Residential Facilities Education Program
Detention Home, Stepping Stone/Pathways Group Homes and Turning Point Shelter
2015-16 ESCLC School Calendar**

August '15					
M	T	W	T	F	S
	3	4	5	6	7
	10	11	12	13	14
First Day Teachers - 17th	17	18	19	20	21
First Day Students - 21st	24	25	26	27	28
	31				

February '16					
M	T	W	T	F	S
	1	2	3	4	5
	8	9	10	11	12
President's Day	15	16	17	18	19
	22	23	24	25	26
	29				

September '15					
M	T	W	T	F	S
		1	2	3	4
Labor Day	7	8	9	10	11
	14	15	16	17	18
	21	22	23	24	25
	28	29	30		

March '16					
M	T	W	T	F	S
		1	2	3	4
	7	8	9	10	11
	14	15	16	17	18
25th Good Friday	21	22	23	24	25
March 28-April 1 Spring Break	28	29	30	31	

October '15					
M	T	W	T	F	S
			1	2	
	5	6	7	8	9
Columbus Day	12	13	14	15	16
	19	20	21	22	23
	26	27	28	29	30

April '16					
M	T	W	T	F	S
					1
April 1st - Spring Break					
	4	5	6	7	8
	11	12	13	14	15
	18	19	20	21	22
	25	26	27	28	29

November '15					
M	T	W	T	F	S
	2	3	4	5	6
Veteran's Day	9	10	11	12	13
	16	17	18	19	20
26 - Thanksgiving Day	23	24	25	26	27
	30				

May '16					
M	T	W	T	F	S
	2	3	4	5	6
	9	10	11	12	13
	16	17	18	19	20
	23	24	25	26	27
Memorial Day	30	31			

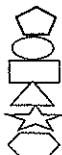
December '15					
M	T	W	T	F	S
		1	2	3	4
	7	8	9	10	11
	14	15	16	17	18
Winter Break	21	22	23	24	25
	28	29	30	31	

June '16					
M	T	W	T	F	S
Student's Last Day - 6th			1	2	3
Teachers' Last Day - 7th	6	7	8	9	10
	13	14	15	16	17
Summer School First Days	20	21	22	23	24
	27	28	29	30	

January '16					
M	T	W	T	F	S
1st - New Year's Day					1
	4	5	6	7	8
	11	12	13	14	15
Martin Luther King Day	18	19	20	21	22
	25	26	27	28	29

July '16					
M	T	W	T	F	S
					1
Independence Day	4	5	6	7	8
	11	12	13	14	15
	18	19	20	21	22
Summer School Last Days	25	26	27	28	29

- Key:**
- Non-paid day off for staff
 - Holidays
 - Vacation - No Classes
 - First & Last Days For Teachers
 - Teacher Professional Development - No Classes
 - First & Last Days For Students



- 182 Student Days of School (sem. I & II)
- 187 Teacher Days of School (sem. I & II)
- 27 Student Days of Summer School
- 29 Teacher Days of Summer School
- 209 Student Days for 2015-16 Yr.
- 216 Total Teacher Days for 2015-16 Yr.

RECORD OF PROCEEDINGS

Minutes of

Regular Meeting

Educational Service Center of Lorain County Governing Board

Held: Elyria, Ohio

Date: April 21, 2015

- i. To approve the 2015-2016 school calendars for Project SEARCH, Lorain Community College and Mercy Hospital:

EXHIB

Lorain County Community College

2015-2016 Project SEARCH

July 2015							August 2015							September 2015						
Su	M	Tu	W	Th	F	S	Su	M	Tu	W	Th	F	S	Su	M	Tu	W	Th	F	S
			1	2	3	4						1				1	2	3	4	5
5	6	7	8	9	10	11	2	3	4	5	6	7	8	6	7	8	9	10	11	12
12	13	14	15	16	17	18	9	10	11	12	13	14	15	13	14	15	16	17	18	19
19	20	21	22	23	24	25	16	17	18	19	20	21	22	20	21	22	23	24	25	26
26	27	28	29	30	31		23	24	25	26	27	28	29	27	28	29	30			
							30	31												

October 2015							November 2015							December 2015						
Su	M	Tu	W	Th	F	S	Su	M	Tu	W	Th	F	S	Su	M	Tu	W	Th	F	S
				1	2	3	1	2	3	4	5	6	7			1	2	3	4	5
4	5	6	7	8	9	10	8	9	10	11	12	13	14	6	7	8	9	10	11	12
11	12	13	14	15	16	17	15	16	17	18	19	20	21	13	14	15	16	17	18	19
18	19	20	21	22	23	24	22	23	24	25	26	27	28	20	21	22	23	24	25	26
25	26	27	28	29	30	31	29	30						27	28	29	30	31		

January 2016							February 2016							March 2016							
Su	M	Tu	W	Th	F	S	Su	M	Tu	W	Th	F	S	Su	M	Tu	W	Th	F	S	
					1	2			1	2	3	4	5	6			1	2	3	4	5
3	4	5	6	7	8	9	3	4	5	6	7	8	9	6	7	8	9	10	11	12	
10	11	12	13	14	15	16	14	15	16	17	18	19	20	13	14	15	16	17	18	19	
17	18	19	20	21	22	23	21	22	23	24	25	26	27	20	21	22	23	24	25	26	
24	25	26	27	28	29	30	28	29						27	28	29	30	31			
31																					

April 2016							May 2016							June 2016										
Su	M	Tu	W	Th	F	S	Su	M	Tu	W	Th	F	S	Su	M	Tu	W	Th	F	S				
					1	2						1	2	3	4						1	2	3	4
3	4	5	6	7	8	9	8	9	10	11	12	13	14	5	6	7	8	9	10	11				
10	11	12	13	14	15	16	15	16	17	18	19	20	21	12	13	14	15	16	17	18				
17	18	19	20	21	22	23	22	23	24	25	26	27	28	19	20	21	22	23	24	25				
24	25	26	27	28	29	30	29	30	31					26	27	28	29	30						

NO Project SEARCH
 Teacher Work Days
 First Day for Students
 2 Off Hour Recruitment Events and Conference Evenings will account for 4 additional Teacher Work Days, bringing the total to 187 days, per teacher contract.
 Calendar Template by calendaronline.com

Mercy Regional Medical Center

2015-2016 Project SEARCH

July 2015							August 2015							September 2015						
Su	M	Tu	W	Th	F	S	Su	M	Tu	W	Th	F	S	Su	M	Tu	W	Th	F	S
			1	2	3	4						1				1	2	3	4	5
5	6	7	8	9	10	11	2	3	4	5	6	7	8	6	7	8	9	10	11	12
12	13	14	15	16	17	18	9	10	11	12	13	14	15	13	14	15	16	17	18	19
19	20	21	22	23	24	25	16	17	18	19	20	21	22	20	21	22	23	24	25	26
26	27	28	29	30	31		23	24	25	26	27	28	29	27	28	29	30			
							30	31												

October 2015							November 2015							December 2015						
Su	M	Tu	W	Th	F	S	Su	M	Tu	W	Th	F	S	Su	M	Tu	W	Th	F	S
				1	2	3	1	2	3	4	5	6	7			1	2	3	4	5
4	5	6	7	8	9	10	8	9	10	11	12	13	14	6	7	8	9	10	11	12
11	12	13	14	15	16	17	15	16	17	18	19	20	21	13	14	15	16	17	18	19
18	19	20	21	22	23	24	22	23	24	25	26	27	28	20	21	22	23	24	25	26
25	26	27	28	29	30	31	29	30						27	28	29	30	31		

January 2016							February 2016							March 2016							
Su	M	Tu	W	Th	F	S	Su	M	Tu	W	Th	F	S	Su	M	Tu	W	Th	F	S	
					1	2			1	2	3	4	5	6			1	2	3	4	5
3	4	5	6	7	8	9	3	4	5	6	7	8	9	6	7	8	9	10	11	12	
10	11	12	13	14	15	16	14	15	16	17	18	19	20	13	14	15	16	17	18	19	
17	18	19	20	21	22	23	21	22	23	24	25	26	27	20	21	22	23	24	25	26	
24	25	26	27	28	29	30	28	29						27	28	29	30	31			
31																					

April 2016							May 2016							June 2016										
Su	M	Tu	W	Th	F	S	Su	M	Tu	W	Th	F	S	Su	M	Tu	W	Th	F	S				
					1	2						1	2	3	4						1	2	3	4
3	4	5	6	7	8	9	8	9	10	11	12	13	14	5	6	7	8	9	10	11				
10	11	12	13	14	15	16	15	16	17	18	19	20	21	12	13	14	15	16	17	18				
17	18	19	20	21	22	23	22	23	24	25	26	27	28	19	20	21	22	23	24	25				
24	25	26	27	28	29	30	29	30	31					26	27	28	29	30						

NO Project SEARCH
 Teacher Work Days
 First Day for Students
 2 Off Hour Recruitment Events and Conference Evenings will account for 4 additional Teacher Work Days, bringing the total to 187 days, per teacher contract.
 Calendar Template by calendaronline.com

Judy Maldonado moved, seconded by Ken Kalina that foregoing recommendations be approved.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Sero-yes; Von Gunten-yes
Motion Carried

RECORD OF PROCEEDINGS

Minutes of

Regular Meeting

Educational Service Center of Lorain County Governing Board

Held: Elyria, Ohio

Date: April 21, 2015

3. PERSONNEL: 15-25

- a. To authorize the Treasurer to send salary notices to all appropriate administrative and classified personnel for the 2015-2016 school year.
- b. To reemploy board employees in the positions indicated, for the contract period stipulated, as per the approved salary schedule, effective with the employees 2015-2016 contract year. All contracts are contingent upon school districts contracting with the Educational Service Center for services.

One-Year Contracts August 1, 2015 through July 31, 2016
 Christen Bates-Schon School Psychologist (Vermilion) Step 20 10 months
 Michael Gillam Coordinator On-Line Learning (Amher) N/A 125 days

Two-Year Contracts August 1, 2015 through July 31, 2017
 Kyle Cloosen Transition Coordinator Step 2 10 months
 Darren Conley EBIS Consultant (SST) Step 14 12 months
 Jennifer Heim Autism Low Incidence Conslt. (SST) Step 20 12 months
 Janet McGlugritch OIP Consultant (SST) Step 10 12 months
 Patty Miller OIP Consultant (SST) Step 11 12 months
 Jackie Plantner ELSR Coordinator (SST) Step 13 12 months

Three-Year Contracts August 1, 2015 through July 31, 2018
 Jennifer Fazio Preschool Supervisor (Av.Lake) 4 days/week 10 months
 2 full days/2 *5 hr days
 Graham Henderson Supervisor of LCA & Delinquent Educ. N/A 10 months

- c. To reemploy board classified staff in the positions indicated, for the contract period stipulated, as per the approved salary schedule, effective with the employees 2015-2016 contract year. All contracts are contingent upon school districts contracting with the Educational Service Center for services.

One-Year Contracts - August 1, 2015 through July 31, 2016
 Tracy Hutchko P.T. Secretary Step 16 hourly
 Stephanie Calhoun P.T. Secretary to Coord. Spec.Projects hourly
 Stephanie Calhoun P.T. Fingerprinting hourly, not to exceed 24 hrs/week
 Theresa Davis P.T. Parent Mentor hourly, not to exceed 24 hrs/week
 Ray Ellington P.T. Aide (Academy) Step 7 hourly, not to exceed 24 hrs/week
 Canda Papa P.T. Parent Mentor hourly, not to exceed 24 hrs/week

Two-Year Contracts - August 1, 2015 through July 31, 2017
 Francia Greer Educational Aide (Avon) Step 1 9 months
 Debbie Hunt Coord. Special Projects Step 7 10 months

One-Year Contracts - July 1, 2015 through June 30, 2016
 Irene Dickerson P.T. Treasurer's Office hourly, not to exceed 24 hrs/week
 Dennis Dyke P.T. Computer Tech \$25 per/hr not to exceed 24 hrs/week
 Jacob Conley P.T. Custodian hourly, not to exceed 24 hrs/week
 Lisha Nasipak Insurance Supervisor Step 3 25 hrs/week
 Karen Thorne P.T. DH/SS Data Clerk hourly

Continuing Contracts
 Jackie Stillwagon Secretary (SST) Step 20 12 months

- d. To employ Cheryl Berry, Lisa Lauer and Susanne Sacco, as Early Literacy Support Specialists, at an hourly rate of \$65, effective April 6 - June 30, 2015 not to exceed 20 hours per week and per grant guidelines, to be paid by submission of timesheets. All costs to be paid out of fund 506-9015.
- e. To suspend the contracts of the following Educational Aides at the Early Learning Center. Pursuant to ORC 3319.172 and Board Policy 4131, due to student enrollment numbers within the classrooms, effective July 31, 2015:

Ann Klejka Amanda Lewis

- f. To suspend the contracts of the following Lorain County Academy Aides. Pursuant to ORC 3319.172 and Board Policy 4131, due to student enrollment numbers within the classrooms, effective July 31, 2015:

David Gibbs Carol London Lashanda Rush

RECORD OF PROCEEDINGS

Minutes of

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Educational Service Center of Lorain County Governing Board

Held: Elyria, Ohio

Date: April 21, 2015

- g. To approve supplemental contracts for the following:

Lori Kissling, Preschool Secretary, to perform any secretarial duties as needed for EMIS deadlines and summer registration of preschool students during the time when staff is not in the building. Salary to be paid through the submission of timesheets at her 2014-2015 hourly rate, not to exceed \$1000 (from the Early Learning Center budget), effective June 15 - July 31, 2015.

Polly Onderko, Computer Technician, for up to 15 additional days to assist with technology needs for the ESC of Lorain County. Salary to be paid through the submission of timesheets at her 2014-2015 hourly rate, effective June 15 - July 31, 2015.

- h. To revise resolution #14-48(t) Barb Conrad, to increase the maximum number of hours from 110 to 150.
- i. To revise resolution #14-17(b) Gary Friedt, to change the number of work days from 225 to 178 days, effective August 1, 2015, per the employee's request.
- j. To revise resolution #15-17(g) Tracy Lichtenfels, to change the estimated cost to \$4,399 (addition of rental car). All expenses to be paid through IDEA Grant (516).
- k. To accept the resignation of Cynthia Lemmerman, Curriculum Director assigned to Lorain City Schools, effective July 31, 2015.
- l. To accept the resignation of Kathy Thompson, Speech and Language Pathologist at the ELC, effective July 31, 2015.
- m. To accept the resignation of Geroge Viebranz, part-time Curriculum Coordinator assigned to Oberlin City Schools, effective June 30, 2015.
- n. To accept the resignation of Jody Weidrick, Director of Academic Programs and Services, effective June 30, 2015
- o. To approve the Public Notice Resolution statement below:

In accordance with Ohio Revised Code 3307.353, the Governing Board of the Educational Service Center of Lorain County gives "public notice" that Mary Lou Kaminski will be formally retired from the Educational Service Center of Lorain County, effective May 31, 2015.

Furthermore, Mary Lou Kaminski is seeking reemployment in the same position as Supervisor of Gifted and Talented Program with the Lorain County ESC.

A public meeting on the issue of Mary Lou Kaminski being reemployed by the Educational Service Center of Lorain County will be held on May 19, 2015 at 4:00 P.M.

The public notice will be posted in strategic locations throughout the Educational Service Center facility.

Judy Maldonado moved, seconded by Lois Von Gunten that foregoing recommendations be approved.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Sero-yes; Von-Gunten-yes
Motion Carried

4. LERC BOARD OF DIRECTORS: 15-26

- a. To approve the minutes for the meeting of January 12, 2015.
- b. To approve the Fiscal Reports for the following Consortium Programs (January, 2015): Insurance Life Insurance
- c. To approve the FY16 insurance rates presented by Findley Davies with no premium holiday.

RECORD OF PROCEEDINGS

Minutes of

Regular Meeting

Educational Service Center of Lorain County Governing Board

Held: Elyria, Ohio

Date: April 21, 2015

- d. To approve the contract with Medical Mutual as proposed from July 1, 2015 through June 30, 2016.

Ken Kalina moved, seconded by Judy Maldonado that foregoing recommendations be approved.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Sero-yes; Von Gunten-yes
Motion Carried

NEW BUSINESS

- Superintendent Evaluation

ADJOURNMENT: 15-27

Judy Maldonado moved, seconded by James Barnhart that the meeting be adjourned at 4:50 P.M.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Sero-yes; Von Gunten-yes
Motion Carried

President

Treasurer

